



27 February 2015

From: Chief Executive

To: Affiliate Presidents
Affiliate Secretaries

Cc: SSA Executive Committee
SSA Committee Convenors

RE: COACHES REGISTRATION

Please note that all Coaches are required to register with their respective affiliates from the 1st of May 2015.

The following are the requirements for Registration for Coaches:

1. Completion of the **SSA Capitation Form** in full and all sections must be completed and by the applicant.
2. Certified copy of ID.
3. A current First Aid Level 1 certificate (if older than 1year it must be accompanied by a CPR Certificate as well)
4. Coaches must supply a copy of their SSA Coaching Level 1/2/3/4 certificate
 - 4.1. The Certificate must be current
 - 4.2. If it is out of date coaches need to contact their affiliate office to discuss the options available to them.

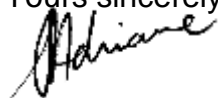
5. Proof of 8 CPD Points must accompany the application to register this year.
 - 5.1. This shows current and up to date knowledge through continued education in chosen field.
 - 5.2. Please see separate attachment regarding how the CPD points can be accumulated and earned.
6. A Police Clearance Certificate must be supplied at time of application.
 - 6.1. The certificate must be less than 3 months old.
 - 6.2. Police clearance can be acquired through SSA at a cost of R130.00
7. All documentation must be submitted with proof of payment
8. No application will be processed without the above documents.
9. Coaches who are not registered:
 - 9.1. Will not receive any coaching updates
 - 9.2. Will not accompany any teams for SSA competitions
 - 9.3. Will not be eligible to be voted on any SSA committees or sub committees or those of the affiliates.
 - 9.4. Will not be invited to any clinics, workshops coordinated by the affiliate
 - 9.5. Will not represent the federation at any National or International events pertaining to aquatics
 - 9.6. Will not be allowed on pool deck at SSA and or Affiliate competitions.

RPL may be available to Teachers and Coaches whose certificates have expired or who do not have a certificate but who have been involved in teaching swimming and have experience in this area.

Coaches must contact their affiliate if they require any clarity on the above or if need information on RPL (Recognition of Prior Learning) or CPD (Continuous Professional Development).

For any queries in this regard kindly contact Ms. Eileen Xhakaza via email (eileen@swimsa.co.za) or telephone (011 – 404 2480)

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Shaun Adriaanse', written in a cursive style.

Shaun Adriaanse

Chief Executive